

# REGISTRATION PROCEDURES & PAYMENT POLICIES

## REGISTRATION PROCEDURES

### FAX OR REGISTER ONLINE

**Due Date:** 3 weeks prior to competition.  
**Register online:** cheerpower.varsity.com  
**FAX to:** 281-339-2976

#### Address to Mail:

American Cheer Power  
201 Spruce  
Dickinson, TX 77539

**ANY QUESTIONS, CONTACT AN AMERICAN CHEER POWER STAFF MEMBER AT 800-500-0840 or 281-339-2368.**

#### **Extensions:**

**Cheer Staff – ext. 12, 15 & 18**

**Dance Staff – ext. 12**

**Camp Director – ext. 15**

**Payments & All other – ext. 0**

**Registration Confirmation – ext. 20**

**FORMS NEEDED FOR COMPETITION** – Must only use American Cheer Power/Power Dance Registration Forms. (No phone in registration or gym/school generated entry forms accepted). \* Forms available online: cheerpower.varsity.com

#### 1. **Team Registration Form**

- Make sure you have the **correct number** of athletes on each team, **correct level/category** and the **correct registration form**.
- **Crossovers** – Be sure to **clearly mark** on registration form & rosters.
- **MUST include a day contact number, cell number, email address** and fax number where you can be reached.

#### 2. **Individual Registration Form** – Must come from the gym if the teams are competing at that particular competition.

- Individuals without teams competing may send in their own paperwork with the coach's permission (Coaches must sign Code of Conduct form).
- Include each individual's first and last name (**make legible**).
- Divisions are determined by the age of each individual as of **August 31, 2010** (not by grade).

#### 3. **Team Roster** – **Turn in one separate roster for every team registering** (specify team name and ability level/category on each roster).

- **May be completed online or faxed.**
- Must indicate all **3+ family** members for the 3<sup>rd</sup> family member discount.
- Must indicate **crossovers**.
- If team numbers or members change, please **submit a new roster prior to the competition**.

#### 4. **Code of Conduct** – One per gym **PER SEASON**. Cheer Power/Power Dance reserves the right at each competition for un-sportsmanlike or unsafe conduct by a coach, competitor or parent to:

- **Warn** a gym/team's head coach on 1<sup>st</sup> occurrence.
- **Assess a 2-point penalty** on the 2<sup>nd</sup> occurrence.
- **Disqualify** on the 3<sup>rd</sup> occurrence.

**LET US TEACH OUR ATHLETES TO BE GOOD SPORTS.**

#### 5. **Compliance Form**

- **All Stars / All Star Rec** - Compliance Forms are no longer needed.
- **School / Youth League Teams** - Turn in one per athlete **PER SEASON**. Mail or bring to registration desk. In case of emergency, **PLEASE CARRY A COPY OF EACH COMPETITOR'S COMPLIANCE FORM WITH YOU TO ALL COMPETITIONS**. Must include current age/grade and date of birth. Open & Parent teams must complete waivers also. **DO NOT FAX.**

## PAYMENT POLICIES

- **EARLY BIRD-** Payment must be received 3 weeks prior to the competition.
- **ON TIME-** Payment must be received 2 weeks prior to the competition. (Must be Credit Card, Money Order, Cashier's Check or Cash only – No Personal or Gym Checks allowed)
- **LATE-** Any payment received within 1 week of the competition will be assessed a late fee. **REGISTRATION AT THIS TIME WILL ONLY BE ACCEPTED WITH A FULL CREDIT CARD PAYMENT.**

## CANCELLATION POLICY –

- **NO REFUND OR CREDIT** will be given to cancellations received **THE WEEK** of the competition.
- Cancellations received **IN WRITING & POST MARKED** no later than **2 weeks prior** to the competition will receive CREDIT to a future competition.
- Cancellations received **IN WRITING & POST MARKED** no later than **3 weeks prior** to the competition **WILL RECEIVE A REFUND.**

## CHECK POLICY –

- Checks will only be accepted from Gyms, Schools, Booster Clubs, or Sponsors **3 weeks** prior to competition. (Personal checks will **not** be accepted).
- Check should be made payable to: **AMERICAN CHEER POWER. Driver's license and Gym/School/Youth League name must be written on check.**
- Purchase orders from schools will be accepted.

\* Payments will not be accepted at the competition.  
NO EXCEPTIONS!

## INDIVIDUAL EVENT PAYMENT –

- Individuals attending with a team must be paid for by the gym.
- Individuals attending **without a team** must pay with credit card, money order or cashier's check.
- NO Personal Checks.

## CHEER TEAM MEMBERS –

- Each participant pays every time he/she performs.
- **A crossover discount will be given for those athletes competing on more than 1 team.**
- **NOTE:** The cheer team crossover discount does not include individual events at National Championships.
- At National Championships, the crossover discount does not apply to crossovers between Cheer and Dance teams.

## DANCE TEAM MEMBERS –

- Each participant pays every time he/she performs.
- **A crossover discount will be given for those athletes competing on more than 1 team.**
- At Nationals, an additional discount will be given for same teams competing in 3 or more events, however only ONE jacket will be received if the crossovers are multiple champions. **NOTE:** The dance team crossover discount does not include individual events at National Championships.
- **DUE TO DRASTICALLY REDUCED CROSS-OVER FEES, ATHLETES WILL BE AWARDED ONE NATIONAL CHAMPIONSHIP JACKET/ T-SHIRT.**
- At National Championships, the crossover discount does not apply to crossovers between Dance and Cheer teams.